

### Happy Canada Day!

As Canada Day 2018 is a Sunday, MDA will be closed Monday, July 2 to observe the statutory holiday.

Deliveries and regular business hours will resume Tuesday, July 3.

Celebrate and show your patriotism all year long flying the Canada and Manitoba flags! Nylon bunting, sewn edges, screen printed, with rope and toggle, 100% nylon.

#### Canada National Flag

- SAP-050654 3' x 18".....\$17.16/Each
- SAP-030502 3' x 6'.....\$27.75/Each
- SAP-030503 4½' x 9'.....\$67.50/Each

#### Manitoba Provincial Flag

- SAP-050655 3' x 18".....\$31.94/Each
- SAP-030504 3' x 6'.....\$34.45/Each
- SAP-030505 4½' x 9'.....\$84.50/Each



To place an order, contact:

P. 204-945-3000  
mda@gov.mb.ca  
mda.gov.mb.ca

Please note: Items in flyer may not be exactly as shown.

### New Products at MDA

#### HP Ink Cartridges

Use with HP OfficeJet Pro 7720 Wide Format All-in-One printers.

Black ink, Hewlett Packard #F6U19AN

\$67.50/Each  
SAP-067555



Cyan, Hewlett Packard #LOS61AN

\$51.25/Each  
SAP-067556

Yellow, Hewlett Packard #LOS67AN

\$51.25/Each  
SAP-067557

Magenta, Hewlett Packard #LOS64AN

\$51.25/Each  
SAP-067558



# MDA Mail Services Quick Tips

## Signature Service

Signature Service is MDA Mail Services' equivalent to Canada Post's registered mail. It is a manual service that provides tracking shipments through the Provincial Interdepartmental Mail Network.

Signature Service uses a four-part carbonless numerically controlled delivery slip consisting of:

1. **Originator's Copy** - stays with the sender
2. **Control Copy** - removed when it arrives at MDA and is kept on file
3. **Receiving Copy** - recipient signs for the item, Receiving Copy comes back to MDA and is matched with the Control Copy
4. **Proof of Delivery** - sent back to the sender

Please ensure you address your envelope/parcel as well as the Signature Service slip in case they become separated.

Multiple items may be placed into a box and one slip can be used for the box. However, each individual envelope/parcel must have its own Signature Service slip, even if they are going to the same location.

## Products & Services Catalogue Updates

### DISCONTINUED PRODUCTS

- |  |        |
|--|--------|
| • Desk fan, 16" diameter, three speeds, oscillating plastic blades | 017242 |
| • Whiteboard, restickable, 2' x 3', white                          | 067053 |
| • Razor blade cartridges for men, 4/package, Dorco Pace 3          | 063797 |
| • Mini audio cassette tapes, 30 minutes, Phillips                  | 030958 |

### PRODUCT / PRICE CHANGES

- |  |        |                |               |
|--|--------|----------------|---------------|
| • Computer privacy screen filter, fits 19" widescreen desktop monitors | 060374 | \$137.67       | Each          |
| • Government forms PSF-29, Service Requisition, 25/package             | 029034 | \$53.86        | Package       |
| • Liquid disinfectant, industrial deodorizing cleaner, 5 litres        | 026440 | \$14.82        | Bottle        |
| <i>Volume discount when you buy 12 more bottles</i>                    |        | <i>\$13.97</i> | <i>Bottle</i> |

TIME MANAGEMENT

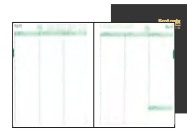
# Price Blowout!

It's the final opportunity to get organized with MDA's selection of Time Management materials. Save over 35% on all items! Quantities are limited.

*Click here to watch!*



Calendar Pads – Refill Sheets  
Side punched, 3½" x 6"  
SAP - 030367.....~~\$2.78/Pad~~  
Blowout price..... \$1.74/Pad



Weekly Planner – Ecologix  
One week per spread, 11" x 8½"  
SAP - 053895.....~~\$23.73/Each~~  
Blowout price..... \$14.83/Each



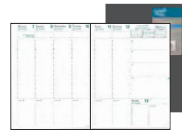
Calendar Pads – Refill Sheets  
Side punched, 2⅞" x 3¾"  
SAP - 030365.....~~\$3.30/Pad~~  
Blowout price..... \$2.08/Pad



Weekly Academic Planner  
13 months, 9¼" x 7¼"  
SAP - 066267.....~~\$20.22/Each~~  
Blowout price..... \$12.64/Each



Calendar Pad Stand  
Durable metal arches, 8¼" x 7¼"  
SAP - 030370.....~~\$9.57/Each~~  
Blowout price..... \$7.65/Each



Agenda Planning Diary  
One week per spread, 7" x 9⅞"  
SAP - 048892.....~~\$34.11/Each~~  
Blowout price..... \$21.32/Each



Desktop Calendar Refills  
One month/sheet, 23½" x 18¼"  
SAP - 030372.....~~\$10.37/Each~~  
Blowout price..... \$6.48/Each



Daily Appointment Book  
One day per page, 13⅞" x 8"  
SAP - 029838.....~~\$61.81/Each~~  
Blowout price..... \$38.63/Each



Desktop Calendar Refills  
One month/sheet, 22" x 17"  
SAP - 030373.....~~\$10.37/Each~~  
Blowout price..... \$6.48/Each



Daily Appointment Book  
One day/page, 8⅞" x 6½"  
SAP - 029837.....~~\$38.61/Each~~  
Blowout price..... \$24.13/Each



Monthly Wall Calendar  
One month/sheet, 11" x 8½"  
SAP - 057196.....~~\$9.98/Each~~  
Blowout price..... \$6.24/Each



Daily Pocket Planner  
One day per page, 6" x 3⅞"  
SAP - 029832.....~~\$11.82/Each~~  
Blowout price..... \$7.39/Each



Scenic Wall Calendar  
One month/sheet, 12" x 17"  
SAP - 050632.....~~\$14.69/Each~~  
Blowout price..... \$9.18/Each



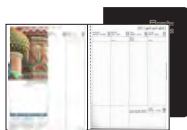
Ambassador Planner  
One day per page, 11" x 8½"  
SAP - 045185.....~~\$29.20/Each~~  
Blowout price..... \$18.25/Each



Weekly Planner – Ecologix  
One week per spread, 8" x 5"  
SAP - 053892.....~~\$15.73/Each~~  
Blowout price..... \$9.83/Each



Daily Business Planner  
Two days per page, 8" x 5½"  
SAP - 045186.....~~\$12.24/Each~~  
Blowout price..... \$7.65/Each



Weekly Planner  
One week per spread, 11" x 8½"  
SAP - 050615.....~~\$24.66/Each~~  
Blowout price..... \$15.41/Each



Daily Planner - Ecologix  
One day per page, 8" x 5"  
SAP - 053893.....~~\$16.62/Each~~  
Blowout price..... \$10.39/Each



# Driving Preparedness

Whether you need to attend a meeting in person or visit a branch in another part of the province, warmer weather makes driving there easier.

But vehicle emergencies can occur at any time of the year, and nearly half of Manitobans are not prepared. It's a good idea to keep some emergency items in the vehicle such as:

- First aid supplies
- Flashlight and batteries

Besides a proper emergency kit, additional items could include:

- Food (protein bars, etc.) and water
- Cell phone charger

If your trip is lengthy, consider some of these precautions before heading out:

- Inform others of where you are going and when you expect to arrive.
- Be sure your phone is fully charged before heading out.
- Check road conditions.
- Be sure your gas tank is full.

## First Aid Kit ▶

Bandages, dressings, cleaners, gloves, pins, scissors, etc.

**\$31.43/Kit**  
SAP-017736



## ◀ Flashlight

Heavy duty, uses two "D" batteries.

**\$6.96/Each**  
SAP-050843

## Tork Facial Tissue ▼

White, 8" x 9". 2-ply, 100 sheets/box, 30 boxes/case.

**\$19.95/Case**      Volume discount:  
SAP-054182      \$18.53/case when you  
buy 15 cases or more.



## Hand Sanitizer ▶

Kills 99.9% of germs, 60 ml, 48/case.

**\$67.20/Case**  
SAP-043785

