

Pre-Paid Mail Products Order Form

Fax: 204-945-0293 Phone: 204-945-3000 Email: mda@gov.mb.ca



Instructions

1. Select pre-paid mail products from the *MDA Products and Services Catalogue*.
2. Complete order form including personal information and quantities of pre-paid products.
3. Fax or email order form to MDA Client Services.

OFFICE USE ONLY
Date
Completed by

Personal Information

Date	MDA Client Number
Branch	Address
Phone	Requested by

Product Selection

Product	Unit of Measure	SAP #	Price	Quantity	Total Cost
Interdepartmental Labels, Letter, 50/sheet	Sheet	054277	\$24.50		
Interdepartmental Labels, Oversize, 50/sheet	Sheet	054278	\$49.00		
Interdepartmental Labels, Small Packet, 50/sheet	Sheet	054279	\$98.00		
Interdepartmental Labels, Parcel, 50/sheet	Sheet	054280	\$196.00		
Xpresspost Signature Label	Each	054302	\$1.95		
Signature Service Delivery Books, 25/package	Package	054303	\$62.50		
Xpresspost Certified Envelopes	Each	054287	\$15.98		
Standard Xpresspost Envelopes, National	Each	054288	\$13.23		
Standard Xpresspost Envelopes, Regional	Each	054289	\$7.48		
Letter Priority Courier Envelopes, National	Each	054290	\$26.65		
Letter Priority Courier Envelopes, Regional	Each	054291	\$11.97		
Letter Xpresspost Envelopes, National	Each	054292	\$13.42		
Letter Xpresspost Envelopes, Regional	Each	054293	\$7.96		
Pack Priority Courier Envelopes, National	Each	054294	\$31.38		
Pack Priority Courier Envelopes, Regional	Each	054295	\$13.65		
Pack Xpresspost Envelopes, National	Each	054296	\$17.43		
Pack Xpresspost Envelopes, Regional	Each	054297	\$8.33		